



STUDENT CODE OF CONDUCT  
7th-12th Grade

2021-2022

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## **Authority of the School**

The school's authority over its students encompasses any activity during the school day on school grounds, attendance at any school-related activity regardless of time or location, and any misconduct regardless of time or location. When students are admitted to Eagle Christian Academy, they become identified with the school; ECA is judged by the way the students conduct themselves. As ECA seeks to produce responsible citizens and ambassadors for Christ, it is expected that student conduct will reflect favorably on the students themselves and on ECA at all times. Therefore, the authority of the school with respect to student conduct must extend to any occurrence, which reflects adversely on the good name or reputation of Eagle Christian Academy.

ECA may conduct video surveillance without audio capability in non-private areas of the school. The surveillance system may or may not be in continuous operation and may or may not be monitored in real-time by school personnel. Absent mechanical failure, the recordings will be maintained for 21 days.

## **Identification of Offenses and Disciplinary Procedures**

The following offenses are examples of violations of the ECA Student Code of Conduct. This list is representative only and not necessarily exhaustive of all areas of student conduct ECA will find it necessary to regulate. Any violation of the ECA Student Code of Conduct will result in disciplinary action up to and including dismissal from the school or non-renewal for future academic years. In its sole discretion, ECA may also involve the police or other appropriate authorities in any matter involving student behavior or violations of the Student Code of Conduct.

If ECA becomes aware of an alleged violation of the Student Code of Conduct, either on campus or off campus, the ECA Principal will conduct an investigation of such a claim. Such investigation will include, but not necessarily be limited to, interviewing the student against whom the claim is made; the victim, if applicable; witnesses; and law enforcement, if applicable. The investigation may also include reviewing available documentation, photographs, recordings, etc. If based on such investigation ECA has reasonable belief that a violation of the Student Code of Conduct has been committed, the disciplinary process described hereafter will be followed and the appropriate discipline applied.

## **Tardies**

Students are expected to be in their seats ready to work when the school day or block begins. Excessive tardiness or absenteeism will not be tolerated. Three tardies is the equivalent of one absence and will affect semester exam exemptions.

## Disruption

Conduct of students, either in or out of class, that for any reason – whether because of time, place, or manner of behavior – materially disrupts class work or school assembly, or involves substantial disorder or invasion of the rights of other students or employees at school or school-related activities is prohibited.

Items that detract from the spiritual and academic mission of ECA or have the potential for significant disruption or distraction are forbidden at school or any school-sponsored activity. Campus administration reserves the right to determine which items are considered disruptive.

## Throwing Objects

The throwing or projecting of any objects at school or school-related events that may cause bodily injury, property damage, or disruption is prohibited.

## Dress and Grooming

The ECA dress and grooming code is designed to foster pride in appearance, instill discipline, prevent disruption, and avoid safety hazards. Students shall come to school looking clean, neat, and attired in the appropriate ECA uniform. Students not in the appropriate ECA uniform are subject to disciplinary action. Students will receive a reprimand for the first offense. The second offense will require a detention and the student's parent will be called to bring the correct uniform piece to them. The third offense the student must correct the offense immediately. This may require the student to leave school to change or update grooming. In this case, the child will receive unexcused absences while away from campus (see unexcused absence policy). It is to be expected that, depending on the infraction, immediate action may be required to rectify the dress/grooming offense. Some infractions may require additional reparations, which will be at the discretion of the Dean of Students or Principal.

## Failure to Obey Classroom Rules

In addition to the general school rules outlined in the Student Code of Conduct, each teacher has classroom rules specific to the efficient operation of the classroom. Students are expected to comply with these classroom rules. The first offense will result in a Reprimand. Second and subsequent offenses will follow Detention Guidelines expressed on Page 13-14 of the Student Code of Conduct. Repeated or especially willful or premeditated violations of this expectation are also addressed under the heading entitled "Insubordination/Defiance."

## Parking and Automobile Violations

Parking on the Upper Campus/Western Heights Campus is a privilege. Abuse of guidelines and regulations will result in revocation of that privilege. The following ECA regulations shall apply:

1. All students must leave their cars and the parking lot upon arrival at the Upper School. Students may not linger in the parking area.
2. Students may not go to their cars during the course of the school day without administrative permission.
3. Students are expected to drive responsibly while on campus.
4. Students parking in unauthorized zones will be subject to disciplinary action.
5. Students must turn in a Vehicle Registration form to the Attendance Office in order to obtain a parking permit.
6. All students desiring or needing off-campus privileges for dual credit or other educational or non-educational purposes must have an Off-Campus Permit on file with the office.
7. Repeated parking and/or automobile infractions can result in loss of driving and parking privileges at ECA.

### Passenger Misconduct

Students are expected to observe the same standards of conduct while riding in ECA vehicles as they are required to observe at school. In addition, any misbehavior which distracts the driver is a serious hazard to the safe operation of the vehicle and as such, jeopardizes the safety of all passengers. Such activities are prohibited.

### Electronic Device Usage

Electronic devices used during non-approved times will be confiscated and given to the Principal. Students will be subject to disciplinary action and may retrieve their device after school. Please refer to the Student Handbook for ECA policy in regard to cell phones.

Laptops left unattended, including in classrooms, common space, or the computer lab will be confiscated and taken to the Dean of Students' office. Students leaving laptops unattended may be subject to disciplinary action.

### Public Displays of Affection and Sexual Activity

The ECA campus and ECA off-campus events are all inappropriate times and circumstances for public displays of affection. Such displays shall include, but not be limited to, hand holding, kissing and prolonged embracing. Furthermore, discussion either in person or through any online platform of intimate student interaction or lifestyle choice that is not in agreement with scriptural guidelines or ECA missional beliefs, including sexual activity outside the covenant of marriage, are subject to administrative intervention and/or disciplinary consequences up to and including dismissal from the school or non-renewal for future academic years. Suspensions may result in a student not being considered for academic or athletic awards, especially when students would represent the school in any future capacity. Specifically, suspensions of any kind can negate a student from graduation honors that include valedictorian or salutatorian.

## Forgery

The student's signing of his or her parent's name to school-related documents and/or the manipulation of school documents is prohibited.

## Academic Integrity Violation

The ECA Honor Pledge, located on the last page of this document, is expected to govern and guide all student work. Academic Integrity Violations may take many forms. It includes copying homework, sharing one's own work, handing in another's work as one's own, the unauthorized use of online test banks, cheating and plagiarism (intentional or unintentional) as denoted by the MLA Handbook (please speak with your teacher if unsure).

Academic Integrity Violations are cumulative and span all years a student is in attendance at ECA. Teachers are required to take precautions in terms of test security and the structure of the classroom testing environment in order to protect students from unnecessary temptation. Students will be dismissed from the school after three Academic Integrity Violation/plagiarism infractions.

The Dean of Students, Principal and/or Head of School have sole discretion in interpreting and enforcing matters of academic integrity.

## Swearing/Abusive Language

Written or verbal name-calling, curse words, swear words, put-downs, suggestive language or gestures, and innuendo are not acceptable in the academic and spiritual environment of ECA. Administration will take immediate action to correct these behaviors, beginning with the detention schedule described on page 11-12 of the Student Code of Conduct. Additional punishment may be levied at the discretion of the Dean of Students and/or Principal based on the degree of the offense.

## Truancy

Truancy is a serious matter. Students are considered truant when they are not attending or not in class/chapel when expected, skipping school, leaving campus without permission or any other absence from school or class/ chapel without following attendance guidelines. Students who choose to go to any other location on or off ECA campuses during a time period other than their scheduled class period/off period are also considered truant. The student who is truant will suffer an academic penalty due to having missed instruction, as well as being subject to disciplinary action. (See Unexcused Absences in the Student Handbook.)

## Organized Gambling

Gambling or wagering of any form is not permitted at ECA nor is the possession of paraphernalia normally associated with gambling.

## Hazing and Bullying

Hazing and bullying are defined as reckless, humiliating, or threatening acts that endanger the mental or physical health or safety of a student on or off campus. Any hazing or bullying directed against a student by another student acting alone or with others and intended as a prerequisite to the initiation into, affiliation with, or participation in any organization is strictly prohibited and considered a serious disciplinary infraction. This also applies to any hazing or bullying via electronic means (i.e. "cyber bullying," computer, cell phone, etc.) as outlined in the Student Handbook.

## Inappropriate Publications

The possession or distribution of any materials – written, visual, electronic, or aural – is prohibited. Prohibited materials include but are not be limited to:

1. Those that are sexually suggestive or otherwise sexually inappropriate writings, drawings, photographs, videos, etc.
2. Those that endorse actions endangering the health or safety of students or others.
3. Those that are profane or blasphemous.
4. Libelous material.
5. Publications that criticize or demean school or church officials or staff.
6. Materials that scurrilously attack or demean ethnic, religious, or racial groups.

## Digital Citizenship

Students who use social networking sites including, but not limited to, Facebook, Twitter, Instagram, YouTube, etc., should act responsibly, bearing in mind that online information is public, not private. Students should demonstrate utmost respect for the rights and feelings of others. Therefore, gossip, insults, or any negative comments are highly discouraged as are demeaning or derogatory pictures about others, especially those in the ECA community, and are strictly prohibited. Threatening or harassing statements, and any actions that qualify as bullying, are also strictly prohibited. We offer the following guidelines:

- Behavior on social networking sites may result in disciplinary action.
- Exercise care with privacy settings and profile content – pictures are most effective when tasteful.
- Refrain from listing complete birthdays, home addresses, or phone numbers.
- If students associate with social networking groups, make sure they are consistent with the mission and reputation of the school.
- The most effective use of communication with college representatives is through their email address and not through social networking sites.
- Students are discouraged from asking faculty to be friends on social media.
- Student cell phones or other electronic devices may be taken up at any time, without warning, by any member of the faculty or administration given reasonable suspicion



that there is content that would violate the ECA Student Code of Conduct. The principal and/or Dean of Students has the right to review cell phone or other electronic device content in such situations. Content revealed during this process may cause the student to incur disciplinary action up to and including dismissal or non-renewal for future academic years at the sole discretion of the school.

### Tobacco Use

The student's possession, delivery, or use of tobacco products, including but not limited to cigarettes, e-cigs (primarily Juul or any vaping device), cigars, snuff, chewing tobacco, pipes, or lighters, is absolutely prohibited. This prohibition extends to any school-related activity or event.

### Insubordination/Defiance

Insubordination or defiance includes a willful failure to comply with the rules and regulations of ECA or a willful failure to comply with the directives of ECA personnel. Such rejection of authority undermines the very mission of ECA, is a denial of basic biblical principles, and cannot go uncorrected.

### Theft

The taking of another's property, whether by force, deceit, or stealth, is never acceptable at ECA. When appropriate, law enforcement officials will be called.

### Extortion

Obtaining money or other object of value from an unwilling person, or compelling another to act against his or her conscience or his or her own best interest through the use of coercion, blackmail, or force, is a violation of the Student Code of Conduct.

### Destruction of Property

Students shall not vandalize or otherwise damage any property belonging to or used by ECA. This prohibition shall extend as well to any private property on the premises of ECA. Parents of students found guilty of such damage or destruction shall be liable in accordance with state law and will be responsible for full reimbursement for any damage restoration. Law enforcement agents may be notified at the discretion of ECA officials and students may be subject to criminal penalties in addition to disciplinary action. Disciplinary action will be a minimum of 1 day In-School Reflection and restoring property to its original state.

### Assaults/Fighting

ECA is committed to maintaining an academic environment in which all individuals treat each other with dignity and respect and which is free from all forms of intimidation, exploitation and harassment, including sexual harassment. Students are likewise prohibited from assaulting

anyone on or off ECA property. Parties involved could be subject to suspension for any incident of Assault/Fighting.

### Drugs/Alcohol

Eagle Christian Academy seeks to provide a drug free educational environment. ECA is not staffed to provide drug or alcohol rehabilitation or to partner with outside organizations that manage recovery from substance abuse. Those students receiving rehabilitation or counseling from other organizations for substance abuse may be dismissed from ECA so that these at-risk students can be better served by qualified rehabilitation professionals.

No student shall possess, deliver, use or be under the influence of any of the following substances on any occasion or in any location (on or off campus). The following items are prohibited:

1. Alcohol or any alcoholic beverage.
2. Any controlled substance or dangerous drug as defined by state and federal law, without regard to amount, including but not limited to marijuana, any narcotic drug, hallucinogen, stimulant, depressant, amphetamine, or barbiturate, and includes any unauthorized prescription medication.
3. Any abusable glue, aerosol paint, or any other volatile chemical substance for inhalation.
4. Any other intoxicant, mood-changing, mind-altering, or behavior-altering drugs.
5. Any and all drug paraphernalia.

Violation will result in stringent disciplinary response, and law enforcement agencies may be notified by ECA officials.

The behavior of ECA students is, at all times, a direct reflection upon ECA. With reasonable suspicion that a student has violated the ECA policy regarding drugs or alcohol, ECA will require a drug test from the student. If illegal drug use is suspected, the drug test will include both a hair follicle and urinalysis done at an appropriate third-party lab at the student and his/her parent/guardian's expense. An alcohol test will include both a breathalyzer and blood test done at an appropriate third-party lab at the student and his/her parent/guardian's expense. The results of the test should be sent directly to ECA from the testing lab. ECA will not accept lab results delivered by the student or parent/guardian. Any student and/or parent/guardian refusing consent for the required testing or failing to have the testing performed within the timeframe requested will subject the student to disciplinary action under the presumption that the suspected behavior occurred, which may include dismissal from ECA.

Minimal disciplinary response to drug and/or alcohol use is as follows:

### Off-Campus

Alcohol: 1st Offense - Automatic 2 day suspension, Disciplinary Probation initiated  
2nd Offense - Automatic 4 day suspension, recommended expulsion  
Drugs: 1st Offense - Automatic 4 day suspension, recommended expulsion  
(See Expulsion in the Student Handbook)

### On-Campus

Alcohol: 1st Offense - Automatic 5 day suspension, Disciplinary Probation initiated  
2nd Offense - Automatic 5 day suspension, recommended expulsion  
Drugs: 1st Offense - Automatic 5 day suspension, recommended expulsion

All drug/alcohol offenses are cumulative and span all years a student is in attendance at ECA.

### Arson

The setting of any kind of fire on the premises of ECA or the false sounding of a fire alarm are both considered serious offenses in the Student Code of Conduct and in most cases constitute violations of the law as well. Law enforcement authorities may be called at the discretion of ECA officials. Arson is a serious offense and will result in a suspension for the 1st offense.

### Weapons

Firearms, guns, explosive weapons, knives, axes and other weapons are prohibited on campus, including in all buildings and on driveways, streets, sidewalks or walkways, vehicles, parking lots, or other parking areas. Students shall not interfere with normal activities, occupancy, or use of any building or portion of the campus by exhibiting, using, or threatening to exhibit or use a firearm, gun, explosive weapon, knife, or other weapon.

Students are also prohibited from bringing to school or a school-related activity any other weapons such as razors, metallic knuckles, martial arts paraphernalia, chains, or any other object used in a way that threatens to inflict bodily injury. Any weapon discovered in a student's possession will immediately result in a suspension.

### Harassment

ECA prohibits all harassment of any student or school employee based on a person's race, sex, religion, national origin, age, disability, or sexual orientation. All harassment is prohibited. Students who feel they have been subjected to or who observe conduct of a harassing nature are encouraged to **promptly** report the matter to the Dean of Students. All complaints will be **promptly** investigated. Every effort will be made to protect the privacy of parties involved in any complaint. However, the school reserves the right to fully investigate every complaint, and to notify a student's parent or guardian and appropriate government officials as circumstances warrant.

It is against school policy to retaliate against any person who has filed a complaint concerning harassment or has testified, assisted, or participated in any matter in any investigation.

### Sexual Harassment

Sexual harassment means sexual advances, requests for sexual favors, and other verbal, visual, or physical conduct of a sexual nature. Unwelcome sexual behavior of this type can include a wide range of conduct. Among the types of behavior which would violate this policy are:

1. Unwanted sexual advances or propositions.
2. Visual conduct such as leering or making sexual gestures; displaying sexually suggestive objects or pictures, cartoons or posters.
3. Verbal or written conduct such as making or using derogatory comments, epithets, slurs, and jokes.
4. Verbal or written abuse of a sexual nature, graphic verbal commentaries about an individual's body, sexually degrading words used to describe an individual, sexual or obscene letters, notes, or invitations.
5. Physical conduct such as touching, assaulting, impeding, or blocking movements.

All sexual harassment is prohibited. ECA will execute disciplinary action for *any* delivery method in *any* form, whether verbally, in written form (paper or text), or displayed on social media. Students who feel they have been subjected to or who observe conduct of a harassing nature are encouraged to **promptly** report the matter to the Dean of Students. All complaints will be **promptly** investigated. Every effort will be made to protect the privacy of parties involved in any complaint. However, the school reserves the right to fully investigate every complaint, and to notify a student's parent or guardian and appropriate government officials as circumstances warrant.

It is against school policy to retaliate against any person who has filed a complaint concerning sexual harassment or has testified, assisted, or participated in any matter in any investigation.

### Identification of Disciplinary Responses

The following disciplinary options, as defined, constitute an array of responses available to teachers and administrators at ECA. It is obvious that nearly all these responses are, if they are to be effective tools of discipline, heavily dependent on school and home communication and cooperation. It should also be obvious that certain Code of Conduct violations, including but not limited to tardies, truancies, and Academic Integrity Violations, carry inevitable academic consequences as well as the disciplinary consequences imposed by ECA personnel.

## **Reprimand**

Many infractions of an unintentional or immature nature or even volitional infractions of a minor nature, can be and should be handled by gentle reprimand. Only when such infractions become repetitive or defiant should they be handled in more aggressive ways.

## **Detention System**

To deal with student disregard for established school policies and regulations, or when the management system does not appear to be correcting the problem, further options are open to the administration to address a pattern of disregard for regulations. Detentions will be used to address student misconduct in areas such as, but not limited to:

- attitude in class - disrespectful or disobedient
- cell phone use during class
- disrupting class - excessive talking, etc.
- dress code violations
- chewing gum, eating candy, food or drink not authorized
- lack of class materials or failure to complete class work
- laptop violations
- sleeping
- tardies

Detentions earned will be processed each semester in the following manner:

1st – 4th Detention: ½ hour Detention Hall as assigned (Detention Hall is not a study hall, students will have assigned work.)

5th Detention: Saturday Detention (will consist of duties as assigned)

All detentions are cleared at the end of each semester; however, the Saturday Detention record is cumulative throughout the school year.

Failure to serve a scheduled detention will result in the following disciplinary measures:

1st time: Additional detention given

2nd time: 1 day of ISR (In-School Reflection) and parent conference

3rd time: 1 day OCS (Off-Campus Suspension) and parent conference, Disciplinary Probation invoked

4th time: 2 day minimum OCS, parent conference, student to be reviewed by the Disciplinary Review Committee.

## **Saturday Detention**

Students may be assigned to a four-hour (8:00 A.M. to 12:00 P.M.) session of Saturday Detention.

1. Parents will incur the expense of paying the administrator of Saturday Detention at a rate of \$15/hour.
2. Saturday Detention may be rescheduled once upon receipt of a written request by the Parent.
3. A second Saturday Detention within the school year may result in the student being placed on Disciplinary Probation.

Upon assignment of the student to a third Saturday Detention within the school year:

1. The student will be suspended for 2 days.
2. Re-entry to school will require a parent conference with the administration.
3. Disciplinary Probation will be invoked and possible non-renewal of the enrollment contract.

### **Counseling**

Counseling is recognition by the teacher, counselor, or other ECA staff member that the conduct the student is exhibiting may be as much a symptom as it is a problem. The purpose of counseling is to identify and address causes, not just address symptoms.

### **Administrative Conference**

Students may be referred to the Dean of Student's office directly for especially serious offenses or when teacher-directed disciplinary responses prove inadequate to handle the discipline problems of a student. The Dean of Students, in turn, has an array of measures at his or her disposal, ranging from conferencing to the imposition of specific consequences as outlined in the Student Code of Conduct. Teacher referrals to the Dean of Students shall specify the offense of which the student is accused and shall indicate those corrective measures the teacher has already tried. Frequently, though not in every case, the Dean of Students may choose to involve the student's parent in the conference.

### **Teacher-Parent or Administrator-Parent Conference**

A conference may be requested by the school or by the parent and is again a reflection of the premise of home and school cooperation on which the educational program of ECA is built. The purpose of such a conference is to provide an opportunity to correct what has become a serious discipline problem so that the kinds of discipline processes which follow may not be required.

### **Removal from Class**

Immediate removal from the classroom for the duration of the class period is a response available to ECA teachers to discourage improper classroom behavior. In unusual situations, the Dean of Students may choose to extend the removal to no more than five consecutive

days or he or she may choose to permanently remove the student from the course if there is a consistent pattern of disruption and disrespect shown in the classroom.

Permanent removal would result in loss of credit for that course. To meet graduation requirements, the student must retake the course at ECA (if time permits) or in summer school at additional family expense. For any removal exceeding one day, ECA shall make available to the student a supervised opportunity to remain current on assignments from that classroom. **This will be considered an unexcused absence.** For re-entry into class, a parent must meet with the Dean of Students.

### **In-School Reflection**

This may be assigned only by the Dean of Students. The student must report to a designated, supervised area and will remain in this area, apart from regular classes and activities, for no less than one or no more than five consecutive school days. The parent will be notified by the Dean of Students as to the following provisions:

1. Placement in In-School Reflection makes a student ineligible for semester exam exemptions.
2. Students will not be permitted to participate in any school activity/contest on the days of reflection.
3. The Dean of Students will assign extra work appropriate to the offense.

### **Disciplinary Watch**

As a precursor to Disciplinary Probation, a student may be placed on Disciplinary Watch. This will serve as a warning to the student and parent/guardian that, if current behavior does not improve immediately, Disciplinary Probation will be invoked, which may lead to immediate dismissal or non-renewal of their enrollment contract. During this period (to be determined by the Dean of Students and Principal) parents, teachers, and coaches will communicate regarding the student's behavior.

Additionally, if within the course of the school year, there is a concern that the student or parent is not consistently evidencing and demonstrating adherence and support of the ECA standards, the Principal will request a meeting with both parent and student to discuss concerns and assess the gravity of a student's and/or parent's digression and behavior as observed by teachers, peers, personal behavior, and comments. The results of the meeting will be determined by joint committee of the Board of Trustees, the Principal, and the evidence provided.

### **Off-Campus Suspension**

This may be assigned only by the Principal and the following specific provisions shall apply:

1. The parents will be notified to take the student home the day of the occurrence or give permission for the student to leave campus.
2. If the parents cannot be notified immediately, the student will be kept in a designated area until the close of the school day.
3. The suspended student must meet with school administration after the suspension period.
4. During an Off-Campus Suspension all daily work will receive an F. Major assessments due on the days of suspension should be turned in electronically or other arrangements made with the teacher to avoid a late work penalty. In-class assessments (tests/quizzes) must be completed immediately upon return to campus outside of class time.
5. Suspension may initiate Disciplinary Probation or Disciplinary Watch.
6. Students receiving Off-Campus Suspension will not be permitted to participate in any school activity/contest on the days of suspension and will lose eligibility for all semester exam exemptions.
7. Students receiving Off-Campus Suspension may not participate in any award presentation where the student represents ECA formally.

### **Disciplinary Probation**

1. If a student is placed on Disciplinary Probation, the Principal will notify the parents/guardians. Students placed on Disciplinary Probation are in imminent danger of losing the right to remain at ECA.
2. Students on Disciplinary Probation will forfeit any class office or official position held in any school-related organization for the remainder of the school year.
3. The student will not be eligible to receive any school honors/awards during the probationary period.
4. Students placed on Disciplinary Probation will neither represent the school in any contest, public program, practices, nor participate in other extracurricular or co-curricular activities. This includes traveling with the team/organization to any contests, programs, practices or sitting on the sidelines during the probationary period.
5. Students placed on Disciplinary Probation will lose exemption eligibility for the year.
6. Students placed on Disciplinary Probation may be required to attend counseling sessions at the expense of the family, either with a private counselor or with designated personnel, during the probationary period.
7. Students placed on Disciplinary Probation will not be allowed on any school trips during a specified period of time determined by the Principal.
8. The disciplinary probation period shall begin the day the inappropriate behavior is acted upon by the Principal. The probationary status of a student will be reviewed at the end of the probationary period. If sufficient correction of behavior is evident at that time, the student may be removed from probationary status. If behavior/conduct has



not improved, the committee will determine whether or not the student will continue to attend ECA.

Further disciplinary actions placing a student on probation for the second time during the current school year may eliminate an offer of re-enrollment for the next school year and/or continued enrollment during the current school year.

### **Expulsion or Dismissal**

In instances of severe disciplinary actions, every effort will be made to keep the parents informed and to solicit their support. If the Principal and Dean of Students collectively determine expulsion is necessary, it will be recommended, and the Head of School will be notified of this action. Expulsion of any student will be subject to approval by the Board of Trustees, and the Head of School shall report the order of expulsion to the Board of Trustees at its next regular meeting, subject to 5 days' notice to the parents or legal guardians of the student. If the required notice cannot be given in time, the matter will be presented to the Board of Trustees at the next regular meeting or at a special called meeting. Pending Board of Trustees approval of the order of expulsion, the student shall automatically be suspended beginning on the date of the order of expulsion.

### **Legal Proceedings**

In the event a student offense involves a violation of the law, ECA officials will not only institute an appropriate disciplinary response within the context of this Student Code of Conduct, but will, at its discretion, refer the offense to law enforcement officials as well. Any decision to refer a matter to civil authorities will be made known to the student's parents.

### **General Guidelines for Implementing Disciplinary Responses**

As ECA determines the appropriate action to take in response to student misconduct, they follow these guidelines:

1. The purpose of discipline is to teach, understand and accept consequences of behavior.
2. Any discipline effort, to be successful, should bring the student closer to the goal of self-discipline.
3. Disciplinary measures are much more effective if the school and the home are supportive of each other's efforts.
4. Discipline is not an act of malice or vengeance, but of love.
5. The disciplinary response chosen may be the least aggressive response adequate in order to correct the undesired behavior.
6. Discipline in a Christian context should result not only in a change of behavior but ultimately in a change of heart.

### **Interrogations and Searches by School Officials**

ECA officials may, in its sole discretion, search lockers, vehicles parked on campus, a student's property including bags and electronic devices.

ECA reserves the right to conduct random periodic drug searches of the campus, classrooms, vehicles, lockers and personal items, including bags and electronic devices by appropriate means.

### **Police Investigations**

ECA will cooperate with police in investigations involving members of the ECA community. This includes making students or employees available for questioning upon request. The school will make a reasonable effort to inform the student's parent when police questioning is necessary.

### **Arrested Students**

If an ECA student, while at school, is subject to arrest or apprehension by a law enforcement officer, the Principal or Dean of Students shall first request to see the summons or warrant before delivering the student into the officer's custody. The Principal shall notify the Board of Trustees immediately and make reasonable and immediate efforts to contact the student's parents.

### **Physical Restraint**

Any ECA employee may, within the scope of the employee's duties, use and apply physical restraint to a student that the employee reasonably believes is necessary in order to:

1. Protect the student from injury to him or herself.
2. Protect another person, including the person applying physical restraint, from physical injury.
3. Obtain possession of a weapon or other dangerous item.
4. Protect property from serious damage.
5. Remove a student from a specific location who refuses a reasonable command from a school employee, including from a classroom or other school property, in order to restore order or to impose disciplinary measures.
6. Control and subdue an irrational student.

### **Parental Support of Disciplinary and Academic Processes**

Parental support of the disciplinary and academic processes of Eagle Christian Academy is necessary to their student's success at the school.

Parents have the responsibility to remain current on the academic and behavioral status of their child, and may seek clarification of the outcome or consequences at the conclusion of the disciplinary process if they have any questions. Parents shall not interfere during an active disciplinary investigation. However, any student whose parents are deemed by the school not to support the school's mission, philosophy, religious tenets, expectations and/or rules of the school may be dismissed or non-renewed for future academic years.

In the event that a parent wishes to appeal disciplinary actions, the parent may submit a request in writing to the Dean of Students within 3 days of the disciplinary action. The student will serve the original disciplinary consequence during the course of the appeal. All disciplinary appeals go to the Dean of Students. For all matters that involve a 3-day out-of-school suspension or less, the Head of School determines the final decision. For disciplinary actions that involve 4 or more days of out-of-school suspension, a parent may appeal to the Board of Trustees if their appeal is rejected by the Head of School. Appeals to the Board of Trustees should be made in writing within 3 days of the Head of School's rejection of the appeal and center strictly on whether or not our disciplinary policies and procedures were followed and the appropriate discipline was administered as prescribed by these same standards.

*I understand that Eagle Christian Academy takes an open stand for the Lord Jesus Christ and encourages students to grow in the grace and in the knowledge of Christ. As a leader, I pledge to live according to the Code of Conduct that has been established for my own good and for the good of the entire community. I further understand that if I violate or witness other members of the Eagle Christian Academy community violating any of the Code's standards, I am obligated to immediately report such violations to the Dean of Students.*

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*As a parent of an Eagle Christian Academy student, I pledge to honor and uphold the standards of the school, understanding that our partnership enables my child to grow in God's law and in his or her personal self-discipline. I will support the school and my child in these endeavors to live a Godly, wholesome life, pleasing to the Father.*

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*Signature*

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*Date*

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*Signature*

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*Date*